



## **FINANCIAL ASSISTANCE**

This financial assistance is based on assessment of legitimate need. The committee takes decisions on the basis of information provided in this form and its own investigations. Candidates are also required to appear for interview to provide additional information.

### **IN CASE OF PROVIDING FALSE INFORMATION:**

- In case of fresh applicant, cancellation of financial assistance application and / or cancellation of admission in case of 1st semester student. Such applicant / student will also be disqualified for applying for any further loan / financial assistance.
- In case of existing student, in addition to the above consequences, further assistance will be stopped and the student will have to refund all financial assistance payments received till that date and / or penalty equal to total financial assistance amount on immediate grounds. Such applicant / student will also be disqualified for applying for any further loan / financial assistance.
- The concerned students will be liable for prosecution on legal grounds.

### **DISCLAIMER:**

IBA reserves the right to verify physically or otherwise all information submitted by the candidates for purposes of loan/financial assistance.



**GUIDELINES FOR FILLING OUT THE FINANCIAL ASSISTANCE APPLICATION FORM**

- 1. Read the general information thoroughly, which will enable you to complete the application form.**
- 2. Attach the following as supporting documents along with your financial assistance application form.**

- a. Get financial assistance application form print from query report viewer (IBA\_FA\_ST) and enter the term **1713**. \_\_\_\_\_
- b. Copies of computerize NIC of all family members. \_\_\_\_\_
- c. Salary slip or salary certificate (or pension slip) of all earning family member. \_\_\_\_\_
- d. Bank statements for last six months of all family members having an account. \_\_\_\_\_
- e. Income tax returns of all earning family members for last year. \_\_\_\_\_
- f. Fee bill and any concession document from the last institution you attended. \_\_\_\_\_
- g. Utility bills last six months;
  - i) Electricity \_\_\_\_\_
  - ii) Telephone \_\_\_\_\_
  - iii) Gas \_\_\_\_\_
  - iv) Water \_\_\_\_\_
- h. Saving certificates, bonds, shares, investments, CDC account statement. \_\_\_\_\_
- i. Property ownership documents, including agriculture land, plots and houses. \_\_\_\_\_
- j. Rent agreement (if applicable) \_\_\_\_\_
- k. Loan document(s), including credit card bills and bank loan statements. \_\_\_\_\_
- l. Medical bills / expenditure related documents. \_\_\_\_\_
- m. Latest fee challans/Fee concession (scholarship/loan) document(s) of sibling(s). \_\_\_\_\_
- n. Wealth statement for all family members for last year (If applicable). \_\_\_\_\_
- o. Domicile certificate. \_\_\_\_\_
- p. Copy of Academic Certificates including Mark-Sheets i.e. Matriculation, Intermediate, Graduation and previous year/term/semester. \_\_\_\_\_
- q. Any other relevant document(s) necessary to support your application. \_\_\_\_\_
- r. Statement of purpose. \_\_\_\_\_

- 3. Submit the above said documents to the relevant OFFICE for onward submission to the Financial Assistance Committee.**

**TIPS FOR COMPLETING APPLICATION FORM**

- 4. Furnish factual, comprehensive and authentic information in the form.**
- 5. Provide educational information in chronological order.**
- 6. Carefully note down your enrollment number and remember to use it correctly during future correspondence.**
- 7. Answer all questions. Those not applicable should be marked N/A. All required documents are to be attached.**

**PLEASE AVOID THE FOLLOWING**

- X Providing vague / incomplete information.**
- X Overwriting / scratching information on the form.**
- X Mailing your application.**
- X Submitting the documents in wrong order without card file.**
- X Leaving any questions unanswered.**



## **APPLICANT'S PARTICULARS**

1. Applicant's Name \_\_\_\_\_
2. Father's/Guardian's Name \_\_\_\_\_
3. Enrolment Number (ERP#) \_\_\_\_\_
4. Program/Class \_\_\_\_\_ CGPA \_\_\_\_\_
5. CNIC Number \_\_\_\_\_
6. Domicile \_\_\_\_\_
7. Residential Address: \_\_\_\_\_
8. Tel. # (Res) \_\_\_\_\_ Mobile # \_\_\_\_\_ Fax # \_\_\_\_\_
9. Email ID \_\_\_\_\_.

Affix two  
Passport size  
Photographs

## **UNDERTAKING**

We do hereby give our consent and permit a bonafide employee of IBA carrying authority letter to visit the residential / other location mentioned as part of our particulars for the purpose of physical verification of information provided by me in the financial assistance application form.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Signature of Parent / Guarantor