

RFQ

Item:	<u>Convocation 09, Souvenir books</u>
Total Pages:	28 Pages approx
Size:	A-4 (8.25" x 11.75" Closed size)
Paper:	128 gsm, Matt finish
Printing:	5 + 5 colours printing
Title Cover:	Art Card 280 gsm, Matt lamination
Printing:	4 + 4 colours
Binding:	Centre pin staple
Quantity:	2000 souvenir books
Delivery Date:	07 days after final proof read at IBA Main Campus.

Note: Quotations be provided to Purchase Department latest by November 18, 2009.