



PRE-QUALIFICATION OF ELECTRICAL CONTRACTORS AND INVITATION FOR BIDS (TENDERS)

for Construction of a New KESC Sub-Station and Relocation
of Four Generators at the City Campus, IBA, Karachi

Institute of Business Administration (IBA), Karachi, invites applications from government-licensed, PEC-registered contractors (category C-3 or above) for pre-qualification as well as for submission of bids for the above-mentioned project. Individuals/firms who have worked with electrical engineering consultants and independent project managers of high repute and who have a relevant experience of **at least 10 years** in 11 kVA installations are requested to apply on or before the date given below.

As this pre-qualification and bidding process is a single-stage, two envelopes bidding, applicants responding to this advertisement should submit their technical proposal (pre-qualification application) and financial proposal (price or bid as per tender documents) **separately** in one single, sealed envelope. The technical proposals (pre-qualification applications) will be opened and evaluated first, according to the given criteria; and then the priced bids of only those applicants who have been technically prequalified will be opened and evaluated for their responsiveness to the terms and conditions contained in the tender documents.

Your application and professional profile for pre-qualification must be complete in every respect, including the following particulars:

1. Name and complete address of the individual/firm, clearly identifying postal and location addresses, land-line (PTCL) telephone numbers and e-mail addresses of key personnel.
2. A list of similar projects **completed** in the last **ten** years. Give a brief description of each project, its starting and completion dates and the names and telephone numbers of the contact persons.
3. A list of similar projects **in hand**. Give a brief description of each project, its starting and expected completion dates and the names and telephone numbers of the contact persons.
4. An affidavit to the effect that (a) you have never been involved in any litigation with any government organization and that there is no ongoing litigation involving the applicant, (b) the applicant has never been blacklisted by any government, semi-government or private organization, and (c) all information provided by the applicant in his application for prequalification is true and correct and that no relevant information has been concealed.
5. A list of key technical and non-technical persons **who are your regular employees and hold relevant licenses**.
6. A list of tools, plant, equipment, machinery and testing instruments you own.
7. Documentary evidence of your financial position, e.g., a bank **statement** or **audited** accounts of the last three years. Just a bank certificate saying that you have an account with the particular branch is not acceptable.
8. NTN and the last three years' Income Tax Assessment Orders, and
9. Any other document/information that will support and strengthen your application.

Applicants are requested to complete and submit IBA's prescribed application form as well, in addition to their profile and the information mentioned above. The prescribed application form includes also the criteria on which the applications will be evaluated. The form may be downloaded from IBA's website or obtained by faxing your written request to (021) 9926-1529. It may also be obtained personally from the address given below, before 4.00 p.m. on all working days (except Fridays). All applications must be submitted either through Registered Post, A.D., or through a Courier, or delivered personally to the address given below.

Interested applicants must note the following deadlines:

S. No.	Activity	Deadline
1	Applicants to submit their written expression of interest for obtaining the Tender Documents at a cost of Rs. 10,000. A Pay Order for the amount (payable to the Institute of Business Administration (IBA), Karachi) must be attached with the written request.	upto Friday, May 13, 2011
2	Issuance of Tender Documents to the interested applicants who have submitted their expression of interest	May 16, 2011
3	Pre-bid meeting	May 23, 2011, at 3:00 p.m.
4	Last date for submission of the single envelope containing the pre-qualification application and the priced bid (tender).	May 30, 2011, by 12:30 p.m.

Incomplete applications will not be considered. Besides, IBA reserves its right to reject any or all applications without assigning any reason, and no questions about IBA's evaluation criteria and pre-qualification of the applicants will be entertained. If at any stage a concealment or distortion of facts is detected in any application, it will be rejected even after a contractor has been pre-qualified.

For award of a contract IBA follows PPRa/SPPRA rules and regulations.

Note: Date for opening of the bids will be advised after the Pre-qualification has been completed.

DIRECTOR HEC PROJECTS
Institute of Business Administration
Main Campus, University Road, Karachi 75270

Tel.: 9926-1529 or 111-422-422, extn. 273 or 286 Fax: 9926-1529 or 9926-1508

e-mail: shahmed@iba.edu.pk website:www.iba.edu.pk