

RFQ
Furniture Items
MBA / BBA ADMISSION OFFICE

Item: **Reception Counter**

Specification: Size: 17'-4" L x 2'D x 3'.9"H
Reception counter, polished vanity with 01 unit under shelf & 01 unit clock door.

Quantity: 01 unit

Item: **Sofa Seaty Set**

Specification: Size: 7'L x 2'W x 19" H (with foam) seater sofa seaty set (without back) fixed along with glass wall as per IBA sample with approved fabric colour.

Quantity: 01 set

Item: **Side Table**

Specification: 2'L x 1'W (Triangle shaped)

Quantity: 01 unit

Item: **Office Table**

Specification: Office table, size: 1350mm (L) x 700mm (D) x 750 (H) with polish vanity panel with 25 mm thick polished worktop with solid polished edge banding.

Quantity: 04 units

Item: **Fixed File Cabinet**

Specification: 26" H x 16" W x 18" D with 03 drawers and anti rust galvanized rails and imported handles and formicated drawers with 05 units wheels and anti-tip mechanism and central locking.

Quantity: 04 units

Item: **Overhead Cabinet**

Specification: Size: 24" (H) x 13" (D) x 4' (L); double level in matching polish finish with anti-free fall shutters banding with imported handles.

Quantity: 07 units

Item: Revolving Chair

Specification: Design performance Ergonomic medium back revolving chair with double layered bended ply with gas lift and lockable tilting back in stain resistant and odour resistant polyolefin fabric finish.

Quantity: 04 units

Item: Elevated Revolving Chair

Specification: Design performance Ergonomic medium back revolving chair with double layered bended ply with gas lift and lockable tilting back in stain resistant and odour resistant polyolefin fabric finish.

Quantity: 02 units

Item: Visitor Chair

Specification: Design performance Ergonomic medium back chair with double layered bended ply with gas lift and lockable tilting back in stain resistant and odour resistant polyolefin fabric finish.

Quantity: 04 units

- Note:**
- (a) Samples can be seen at CDC office, IBA City Campus, on prior appointment with Mr. Rizwan Rizvi on cell # 0333-2136876 UAN # 111-677-677, Ext
 - (b) Quotations be provided to Purchase Department latest by October 18, 2010 (12:00 noon).
 - (c) Delivery time 10 days after issuance of Work Order.
 - (d) Material, texture, design etc of the furniture items must be 100% same as of the furniture of CDC office.
 - (e) 10% Security Deposit of the total cost of furniture items must be submitted by the selected manufacturer at the time of issue of Purchase Order. Quotations without Security Deposit shall not be accepted.
 - (f) Sample(s) used for furniture must be approved by Purchase Officer.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.