

IBA
Purchase Department

RFQ

Item:	<u>IBA New Letters, 2nd Edition</u>
Specification:	News Letter size 11.75" x 11.75" (approx)
Pages:	10 - 12 Pages (tentative)
Paper:	135 gsm matt finish paper
Printing:	04 + 04 Colour Printing
Binding:	Centre pin binding (two pins)
Quantity:	350 books
Delivery Date:	07 days after final proof read at IBA Main Campus.

Note: Quotations be provided to Purchase Department latest by **April 23, 2011**.