



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Tender Notice

Tender # : PS/05/2011-12
Description : Business Review Vol 7 No. 1
Date of Issue : January 07, 2012
Date of Submission : January 23, 2012 (3:00 pm)
Date of Opening : January 23, 2012 (3:30 pm)
Date of Delivery : 20 working days after final approval
Place of Delivery : IBA, Main Campus
Contact Person & Telephone : Mr. Muhammad Hanif (Purchase Executive)
111-422-422 (Ext. 263)
038104700 (Ext. 2150)

Terms & Conditions:

- 1- Material of this order is subject to final inspection at the time of delivery.
- 2- Price / rate should be quoted on tender document only and submitted in sealed envelope.
- 3- Tender document available at the Office of Purchase Officer, IBA Main Campus, University Road, Karachi.
- 4- Kindly mention "Tender Number" at top left corner of the envelopes.
- 5- General Sales Tax will be paid on applicable items only.
- 6- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 7- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- 8- Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- 9- Advance Payment subject to Bank Guarantee preferably from National Bank of Pakistan.
- 10- Copy right reserved with the IBA, Karachi.
- 11- Sample(s) and image(s) are available at Purchase Office for reference.
- 12- Earnest Money of 2.5% of total charges will be deposited along with tender documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi preferably from National Bank of Pakistan.
- 13- 5% Security Deposit of total amount preferably from National Bank of Pakistan will be provided by the party before award of Work Order.
- 14- Films / Plates and other related printing item should deposited to Purchase Office.
- 15- IBA reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.
- 16- The tender will be opened on January 23, 2012 at 3:30 pm at Purchase Office, IBA Main Campus, Karachi in the presence of representatives who may care to attend. In case of any holiday the tender shall be opened on next working day at same place and time.