



Leadership and Ideas for Tomorrow

Institute of Business Administration Karachi

AdmissionTestDate: _____
 DateofFinalResult: _____
 Name appears on S.No. _____ of the Final Result Sheet
 TO BE FILLED BY CONCERNED PROGRAM OFFICE

ERP No. _____

ENROLMENT FORM

Enrolment No. _____
 (For Office Use Only)

Application for enrolment supported by necessary documents shall be submitted to the Controller of Examinations within 6 weeks of the date of admission

The undersigned hereby applies for enrolment as a student of IBA. I understand that unless & until I am enrolled with the Institute my admission in Program remains provisional.

Program: (Tick mark the appropriate box)
 MBA (Morning / Evening / Executive) MS Eco. / CS / Math / IBF / Jour. / Mgt./ DS/ DEV
 BBA Ph.D Eco. / CS / Math
 BS (EM / CS / AF / ECO/ SS) Admission Year: _____

Name (In block letters): _____

Father's Name (In block letters): _____

Date of Birth: ____ - ____ - ____ Male: Single:

Place of Birth: _____ Nationality: _____ Female: Married:

City: _____ Province: _____ Religion: _____

NIC # _____

Father's Occupation: _____

Present Address: _____ Contact Numbers:
 Office: _____ Email: _____
 Res: _____ Cell: # _____

Permanent Address: (If different from present address) _____

PERSONAL EMPLOYMENT HISTORY: (Please start with the most recent job) (NOT REQUIRED FOR UNDERGRADUATE)

YEAR		ORGANIZATION	POSITION
FROM	TO		

QUALIFICATIONS:

Certificate or Degree	Name of the School/College Attended	Name of the Board / University	Year of Passing		Grade/ GPA	Subjects of major interest
			Year	Seat No.		
SSC or Equivalent / O'Level						
HSC or Equivalent / A'Level						
BBA/BS/BA/B.Com/B.E/MBBS/						
M.A./M.Sc./M.Com./MBA/MS						

ATTESTED COPIES (Two Each)

ORIGINAL

Documents submitted herewith (As per the requirements mentioned overleaf)

1. SSC O'Level 2. HSC A'Level
 3. BBA BS BA Other: _____
 4. MBA MS MA Other: _____
 5. Migration Certificate
 6. Experience Certificate
 7. Marks Sheet of: _____

The above information is correct to the best of my knowledge (incorrect information may result in cancellation of enrolment / admission and detention from Examination).

Date: _____

Signature of Applicant

CERTIFICATION BY THE COLLEGE/UNIVERSITY LAST ATTENDED

Mr./Miss/Mrs. _____ S/o. D/o. W/o. _____

was a student of _____ during the session _____ Year _____

_____ H.S.C. / A Level / Undergraduate / Graduate

His/Her attested mark sheet/certificate/degree is enclosed.

Date: _____

Signature of Principal / Vice Principal with official seal



FOR OFFICE USE ONLY

The entries/documents of the form have been checked and found in order.
On the basis of the above information he/she may be enrolled.

Forwarded for Enrolment.

Dealing Executive
Program Office

Program Manager

The candidate may be enrolled.

Executive Enrolment Section

Manager Enrolment Section

Date: _____

CONTROLLER OF EXAMINATIONS

IMPORTANT NOTES AND INSTRUCTIONS

- 1 The following documents must be enclosed with the enrolment form, failing which enrolment will be liable to cancellation and fee shall not be refunded:

ATTESTED COPIES

- a. Secondary School Certificate / O Level Certificate
- b. Higher Secondary School Certificate / A Level Certificate
- c. Bachelor Degree
- d. Master Degree
- e. CNIC or Birth Certificate

ORIGINAL DOCUMENTS

- f. Original Marks Sheet of last degree in the absence of degree
 - g. Migration Certificate: Issued by a Pakistani University / Board last attended other than IBA
(Original Migration Certificate will not be returned back)
 - h. Two recent Passport size photographs duly attested by the concerned Program Office
 - i. Work Experience Letter (post qualification)
 - I. For MBA (2 years Experience Letter)
 - II. For EMBA: (i) on 16 years education 3 years Experience Letter
(ii) on 14 years education 6 years Experience Letter
- 2 Students admitted prior to 2009 should deposit enrolment fee of Rs.2000/= in designated bank and attach the fee payment voucher with the application.