

Tender Notice

The Institute of Business Administration, Karachi (IBA) invites sealed Tenders from manufacturers/firms/companies registered with Sales Tax and Income Tax departments for the supply of the following:

S.No.	Description	Tender #	Tender Fee
1.	Procurement of Scanners	IT/65/2013-14	Rs. 500/-

Tender documents will remain available at the website www.iba.edu.pk/tenders from **30/05/2014 to 16/06/2014**. The Tender Fee shall be deposited in United Bank Ltd, Karachi University Campus Branch in A/C No. 003-0002-5 in the name of "IBA, Karachi". The copy of paid challan will be attached with the tender document at the time of submission.

Bidding will be conducted under the provision of Public Procurement Rules-46(b) single stage-Single envelopes procedure of SPPRA Rules-2010.

The Tender Document should be submitted at the "ICT Procurement Dept. IBA Main Campus" up to 16/06/2014 till 11:00am and will be opened on the same date and venue at 11:30 am in the presence of representatives who may wish to attend.

Kindly submit 2.5% Earnest Money (Bid Security) of the total cost in the shape of Pay Order or Demand Draft along with the Tender Documents. Kindly mention the 'Tender Number' on the top left corner of the envelope.

In case of any unforeseen reasons, unrest or force majeure on the bid submission/opening date, the tender shall be opened on the next working day at the same place and time.

IBA, Karachi reserves the right to accept or reject any or all Tender(s) or terminate the proceedings at any stage as per the rules and regulations framed by SPPRA.

Head of ICT

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INSTITUTE OF BUSINESS ADMINISTRATION (IBA) KARACHI
Main Campus, University Road, Karachi

Tender Document

Tender Number: IT/65/2013-14

Sealed quotations are invited from the firms having GST and Income Tax Registration numbers for the supply of following items during 2013-14.

Type	Flatbed Scanner
Scan Technology	Charge Couple Device (CCD)
Transparent Material Adapter	Integrated, 5 slides (35mm), 6 negative frames (35mm)
Task Speed	4 x 6-in color photo to file (200 dpi, 24-bit, TIFF): about 11 sec for multiple image scan, about 30 sec for single image scan; 35 mm slides to file (300 dpi, 24-bit, TIFF): about 6 sec for multiple image scan, about 24 sec for single image scan; 35 mm negatives to file (300 dpi, 24-bit, TIFF): about 8 sec for multiple image scan, about 40 sec for single image scan OCR 8.5 x 11-in text page to Microsoft Word: about 25 sec for single image scan; 4 x 6-in (10 x 15 cm) color photo to share/e-mail (150 dpi, 24-bit): about 30 sec for single image scan; 8.5 x 11-in (A4) PDF to e-mail (300 dpi, 24-bit): about 61 sec for single image scan
Scan Resolution	Hardware: Up to 4800 x 9600 dpi Optical: Up to 4800 dpi Enhanced: Up to 999999 dpi or higher
Preview Speed	Up to 8.5 sec or higher
Scan Input Modes	Front-panel: Scan (reflective scans from the glass), Scan film, Copy, Scan to PDF; user application via TWAIN; transparent materials adapter (transmissive scans of film materials) or higher
Color bit depth/ Grayscale levels	256/96-bit or higher
Image scaling or enlargement	10 to 2400% in 1% increments or higher
Document scan size	8.5 x 12.3 in (216 x 311 mm) or higher
Media types	Paper (plain, inkjet, photo, banner), envelopes, labels, cards (index, greeting), 3-D objects, 35 mm slides and negatives (using transparent materials adapter), iron-on transfers
Scan file format	For images: PDF, BMP, TIFF, TIFF compressed, PCX, JPEG, FlashPix (FPX), GIF, PNG; for text: HTML, TXT, Rich Text Format (RTF) For text and image pages: PDF, PDF (searchable), FlashPix, PNG image



Photographic Format Types	Reflective scan of printed photos up to 8.5 x 12.3 inches, transmissive scans of positive and negative film, 35 mm negative film strips, mounted slides
Control panel buttons	4 front-panel buttons (Scan, Scan film, Copy, Scan to PDF)
Connectivity	Hi-Speed USB (compatible with USB 2.0 specifications)
Compatible Operating System	Windows 7/ 8/ 2000, XP Home, XP Professional, XP Professionalx64, XP Media Center Edition 2005; Mac OS X v 10.3.9, v10.4 and higher
Warranty	One year hardware warranty (Manufacture Principal warranty only).
Quantity	06 (Six)

TERMS AND CONDITIONS:

- Prices quoted should be inclusive of GST and remain valid for Six months.
- Tender documents along with detailed list of Scanner specification can be collected from IBA website, tender fee cost of Rs. 500/- in cash (non-refundable). Supplier must be Authorized Partners or Distributor from manufacture for proposed product.
- Bidding will be conducted in terms of National Competitive Bidding procedures (single stage single envelope procedure).
- Performance Guarantee in the shape of CDR in favour of IBA Karachi 10% of the total bid value will be deposited if win the tender. Performance Guarantee of the successful bidders will be retained as security for the period of 12 months.
- All bids must accompany a bid security in the form of pay order/ demand draft of 2.5% of the tendered amount drawn in favor of IBA Karachi. Conditional/ incomplete or bids received after due date/time will not be accepted. Bidders quoting for two or more Lots shall submit separate pay order / demand draft for each Lot.
- The firm should use their printed letterhead where firm name, telephone no. etc. must be mentioned.
- The contract will be given to the bidder who quotes the lowest prices of the scanner and also meet the desired criteria.
- Firm should quote prices along with sales tax and indicate brand name wherever necessary.
- The successful firms will have to supply items within seven days (07) after the issue of order at their own expenses.
- The competent authority reserves the right to reject or approve any tender completely or partially. The reasons/ grounds for rejection of bids/ proposal will be communicated to supplier / contractors upon request.
- If desired items are not supplied on time/or the supply are found substandard, the competent authority could not only cancel the agreement/PO during the year completely or partially without prior intimation but the earnest money could also be confiscated and legal action could be initiated.
- Vendor is responsible to change with new part if any part found faulty in any aspect without any delay under warranty period.
- Bid validity should remain valid at least 90 days.



