

Purchase

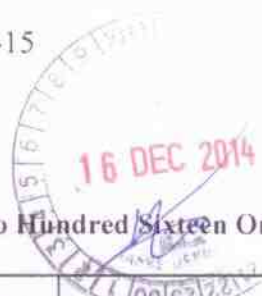


Institute of Business Administration Karachi

Leadership and Ideas for Tomorrow

WORK ORDER

To : M/s Al-Waqad Enterprises
 Order No : IBA-MC/PD/P&S/208/0049/2014-15
 Date of Issue : December 13, 2014
 Date of Delivery : December 31, 2014
 Place of Delivery : IBA, Main Campus
 Total Amount : **Rs.99,216.00 (Including GST)**
 (Rupees Ninety Nine Thousand Two Hundred Sixteen Only)



S. #	Description	Quantity	Rate (Rs.)	Amount (Rs.)
1	TROUSER Viscose summer suiting 'A' Quality or better. Dark Blue with stitching / tailoring as per client requirement & approval.	32 units		
2	SHIRT Name Tag (embroidered) Blended fabric wash n wear 65% x 35%. embroidered logo on front pocket and color light blue 'A' Quality or better as per client requirement & approval with stitching / tailoring. Name Tag (embroidered) 4"x1" Velcro type Sample can be seen at Purchase Office Blue color with IBA logo embroidered. Wing: Standard Velcro type Sample can be seen at Purchase Office Blue color with IBA logo embroidered.	32 units	2,650.00	84,800.00
Total				Rs. 84,800.00
17% GST				Rs. 14,416.00
Total Amount				Rs. 99,216.00

Handwritten signature and date 16/12/14

Handwritten signature and date 16/12/14

Handwritten signature

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity upto 15% without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.
11. No subletting in any case / item / form will be allowed.
12. 5% of total amount should be submitted as Security Deposit before issue of Purchase Order.
13. Measurement will be strictly according to the provided list. Undersized / Oversized uniform and sub standard uniform will be returned.
14. 2% penalty per month of total cost will be imposed on the company / firm / tailor etc for delayed delivery.
15. No escalation in cost / price is accepted at any stage, after approval of Tender cost & award of Purchase Order.
16. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
17. Sample(s) and image(s) are available at Purchase Office for reference.
18. Stamp duty 0.2% for Goods against total value of Work Order will be levied accordingly.
19. Uniform article(s) size(s) will be the responsibility of supplier.



Manager Purchase & Stores

Dic 13/14



Registrar