

WORK ORDER

Leadership and Ideas for Tomorrow

To : M/s Hyder Printers
 Order No : IBA-MC/PD/P&S/208/0024/2014-15
 Date of Issue : September 29, 2014
 Date of Delivery : 18 working days after final approval
 Place of Delivery : IBA, Main Campus
 Total Amount : **Rs.139,989.94 (Including GST)**
 (Rupees One Hundred Thirty Nine Thousand Nine Hundred Eighty Nine & Paise Ninety Four Only)

S. #	Description	Qty.	Rate	Amount
1	<p><u>COMPOSING & PRINTING OF BUSINESS REVIEW</u></p> <p><u>Title Cover:</u> Size : 9.5 x 6.75 inch (Closed size) Title Card : 260gsm artcard with matt lamination Printing : 05 color Crease : 02 crease (01 front & 01 back) Binding : Hot glue</p> <p><u>Pages:</u> Size : 9.5 x6.75 inch (Closed size) Number of Pages : 200 pages (approx) Grammage : 80 gsm offset imported paper Printing : 01+01 color printing (180 pages) Printing : 02+02 color printing (20 pages) Binding : Hot glue stitch binding</p> <p><u>Envelope:</u> Size : compatible size as per final book Grammage : 100gsm ~offset paper with inner gloss lamination. Printing : 02 color Binding : Glue seal of edges 1 cm</p> <p><u>Packing:</u> All books insert in envelope 20 books with envelope in each packet</p> <p><u>Off Prints:</u> 06 of each content (Specimen Attached)</p>	750	Rs.159.53	Rs. 119,647.50
Total				Rs.119,647.00
17% GST				Rs.20,340.08
Total Amount				Rs.139,987.58



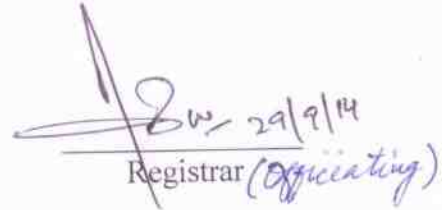
Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. Specimen(s) and image(s) are available at Purchase Office for reference.
13. CDs / specimen should be returned to the Purchase Office.
14. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
15. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
16. Stamp duty 0.3% for Goods against total value of Purchase Order / Work Order will be levied accordingly.
17. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.



Manager Purchase & Stores

Sept 29/14



Registrar (Officiating)